



#### E KORE E TAEA E TŌ KAITUKU MAHI TE:

- X tango moni mai i tō utu ki te kore koe e whakaae ki tērā, atu i ngā tango moni kua whakataktorua ki te ture, pērā i te tāke moni whiwhi.
- X tono i a koe ki te utu i a rātou mō te tuku mahi ki a koe.
- X tono ki te pupuri i tō uruwhenua.
- X pēhi i a koe kia mahi koe he wā whakamātau 90-rā i te tīmatanga o tētahi mahi hou mēnā kei taua pakihī ngā kaimahi 19 iti iho rānei, ki te kore te katoa o ēnei here e ea:
  - › ka whakaae koe kia pērā i te tuatahi
  - › kua tuhia ki tō kirimana whiwhinga mahi
  - › kei roto i te kirimana whiwhinga mahi te wā kupu whakaatu
  - › ka hainatia e kōrua i mua i tāu tīmata ki te mahi.

Me matatika kōrua ko tō kaituku mahi ki a kōrua anō mā te haere i runga i te ngākau pono. Kei roto i tēnei ko te noho tuwhera, te pono, me te whakarata tētahi ki tētahi.

## He āwhina, he mōhiohio utukore

Kei konei mātou hei āwhina i a koe.  
He utukore te katoa o ā mātou ratonga.

Toro atu ki: [www.employment.govt.nz](http://www.employment.govt.nz) mō ngā mōhiohio e hāngai ana ki te whiwhinga mahi.

Toro atu ki: [www.employment.govt.nz/minimum-rights-translations](http://www.employment.govt.nz/minimum-rights-translations) mō ngā mōhiohio kua whakamāoritia.

Waea: **0800 20 90 20** utukore. Kei te whakarato mātou i tētahi ratonga whakamāori ki ngā reo 40+.

Ka taea e koe te whakapā mai ki a mātou karekau te tuku i tō ingoa, mā tētahi atu tangata rānei.

Koinei tētahi āhuatanga kua whakamāmātia noa iho o ētahi motika whiwhinga mahi pūtake matua. Ehara tēnei i te tohutohu ā-ture. Me toro koe ki tā mātou paetukutuku mō ētahi atu mōhiohio: [www.employment.govt.nz](http://www.employment.govt.nz).

## Me mōhio ki ō motika whiwhinga mahi



# Motika kaimahi pūtake

He motika whiwhinga mahi pūtake tō te katoa o ngā kaimahi ki te ture o Aotearoa e kore e taea te tango.

## He mea nui kia mōhio koe ki ō motika!

### KEI A KOE TE MOTIKA KIA:

- ✓ whiwhi i tētahi kirimana (whakaaetanga) whiwhinga mahi ā-tuhi.
- ✓ whiwhi tohutohu, tautoko rānei mai i tētahi tangata e whakapono ana koe i mua i tō haina i te kirimana.
- ✓ whakahoungia ai tō kirimana, me te motika ki tētahi kape i tō tono atu.
- ✓ utua ki te utu iti rawa neke atu rānei mēnā 16 ū tau neke atu rānei.
- ✓ whai wā whakatā, wā kai hoki, hei tauira, i te wāhanga mahi 8-haora, kei a koe te motika ki te whiwhi i ngā mea e rua o:
  - › ngā wā whakatā 10-miniti e utua ana e rua
  - › te wā kai 30-miniti kotahi kāore i te utua.
- ✓ wātea mai i te mahi mō ngā rā whakatā ā-ture 11 me te whiwhi i te katoa o tō utu, mēnā he rā ērā kei te mahia noatia e koe.
- ✓ whiwhi i te 1.5 o tō utu noa me tētahi atu rā wātea, mēnā ka mahi koe i tētahi rā whakatā ā-ture he rā mahi noa taua rā i ērā atu wā.

- ✓ whiwhi ki te wātea e utua ana i roto i ēnei āhuatanga whai muri i tō whai mahi mō te 6 marama, i tō whakatutuki rānei i te whakamātautau 'haora kua mahia':
  - › e 10 ngā rā o te wātea māuiui e utua ana ia tau
  - › tae atu ki te 3 ngā rā o te wātea pani e utua ana i te matenga o tāu hoa mārena, tāu hoa rānei, tāu tamaiti, tō tuakana/teina, tuahine/tungāne rānei, tō matua/whaea tupuna, tō mokopuna, te matua o tāu hoa mārena, o tāu hoa rānei
  - › tae atu ki te kotahi rā o te wātea pani e utua ana i te matenga o tētahi tangata kāore i te whai wāhi ki runga ake, mēnā kei te whakaae tō kaituku mahi kua pāngia koe e tētahi matenga me te whakaaro ake ki ētahi take tautuhi
  - › tae atu ki te 10 ngā rā o te wātea whakarekereke ā-whare e utua ana ia tau.
- ✓ whiwhi i ngā wiki e 4 o te hararei (wātea ā-tau) e utua ana ia tau, whai muri i tō whiwhi mahi mō te 12 marama.
- ✓ whiwhi i te wātea mātua mō te 12 marama i te nui rawa, me ngā utu wātea mātua e utua ana hei tiaki i tētahi pēpi hou mēnā kei te whakatutuki koe i te ture 6-marama, 12-marama rānei.
- ✓ tono atu ahakoa te wā ki ngā whakaritenga mahi ngāwari wā-poto tae atu ki te 2 marama hei āwhina i a koe ki te aro atu ki ngā pānga o te whakarekereke ā-whare.



- ✓ uiuitia tō kaituku mahi mō ngā taipitopito o te wā kua mahi koe, o ō āheinga wātea, hararei hoki.
- ✓ taurima tikahia koe, ki tētahi hātepe tika mēnā ka ngaro tō mahi mā te pana i a koe, te whakakore i tō mahi rānei.
- ✓ noho haumaru i te kaikiri takahi ture i runga i tō pakeke, tō mātāwaka, tō huanga, tō hauā, ū whakapono hāhi rānei.
- ✓ noho haumaru i te mahi kōtonga ki a koe (te tūkino, te makihuhunu rānei ki a koe) nā te mea kua pāngia pea koe e te whakarekereke ā-whare.
- ✓ te mahi i tētahi wāhi mahi haumaru, me ngā whakangungu, whakahaere me ngā utauta tika.